

Appendix

Keeping children safe in schools and colleges during Covid-19 Lockdown

Several important safeguarding principles remain the same:

- with regard to safeguarding, the best interests of children always continue to come first
- if there is a safeguarding concern about any child the school will continue to act and act immediately
- the DSL or deputy is available everyday S Boyle and C Billings can be contacted in school via phone or online video - for example working from home and email
- unsuitable people are not allowed to enter or gain access to children
- children continue to be protected when they are online

Vulnerable children

Ensuring that vulnerable children remain protected is a top priority for the school. Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with EHC plans. The school will

- Contact the students on the safeguarding list more than once a week to check that they are doing well and record all contact on CPOMS
- Contact the social workers of the students who are being supported and update them
- Students with an EHCP will be contacted by TA's on a weekly basis to ensure that they are doing well
- Vulnerable students have been offered provision in school during this time

Attendance

The daily online attendance form to keep a record of children of critical workers and vulnerable children who are attending school is completed.

The school has followed up with any parent or carer who has arranged care for their children and the children subsequently do not attend.

where a vulnerable child does not take up their place at school or discontinues, the school will notify their social worker.

Staff training and safeguarding induction

- staff will be made aware of any new local arrangements during this time, so they know what to do if they are worried about a child.
- Where new staff are recruited, or new volunteers enter school, they will continue to be provided with a safeguarding induction.
- If staff need to move between schools on a temporary basis in response to COVID-19. The receiving school or college should judge, on a case-by-case basis, the level of safeguarding induction required. All new staff will require is a copy of the receiving child protection policy, confirmation of local processes and confirmation of DSL arrangements.

Children moving schools and colleges

- If a child is moving to another education establishment the school will do whatever we reasonably can to provide the receiving institution with any relevant welfare and child protection information.
- As a minimum the receiving institution will have access to a vulnerable child's EHC plan, child in need plan, child protection plan or, for looked-after children, their personal education plan and know who the child's social worker (and, for looked-after children, who the responsible VSH is).
- This information will be sent securely via CPOMS where possible.

Mental health

- Support for students in the current circumstances can include existing provision in the school (although this may be delivered in different ways, for example over the phone) or from specialist staff or support services.
- Contact with our vulnerable list will happen on a weekly basis.
- Support for mental health is also displayed on the school website in the COVID-19 designated page

Children and online safety away from school and college

- It is important that all staff who are interacting with students, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the child protection policy and where appropriate referrals should still be made to children's social care and as required the police.
- Online teaching should be that the same principles as set out in the school's staff code of conduct. This policy refers to acceptable use of technologies, staff pupil/student relationships and communication including the use of social media.
- Staff will be in regular contact with parents and carers. Those communications should be used to reinforce the importance of children being safe online. It will be especially important for parents and carers to be aware of what their children are being asked to do online, including the sites they will be asked to access and be clear who from the school if anyone their child is going to be interacting with online.

Procedures for Social distancing in school

- Students and staff are required to wash their hands on arrival to school and before they leave school and use the hand sanitiser provided.
- Students will be given provision in small groups and will always be kept two metres apart
- There will be a reduced number of areas in school that will be in use during the provision time.